



# Town of Groton, Connecticut

## Meeting Agenda

45 Fort Hill Road  
Groton, CT 06340-4394  
Town Clerk 860-441-6640  
Town Manager 860-441-6630

### Representative Town Meeting

*Representatives Karin Adams, Jean-Claude Ambroise, Scott W. Aument, Sr., Nancy E. Barnhart, Alicia Bauer, Genevieve Cerf, Susan Chase-Hildebrand, Michael Collins, Christine Conley, Susan Deane-Shinbrot, Luanne E. DeMatto, Nancy Driscoll, Dave Ferreira, Neal Gardner, Patrice Granatosky, Dolores Harrell, Karen Hatcher, Keith L. Hedrick, Jonathan Heller, Lynn Crockett Hubbard, Michael Dean Johnson, Rosanne E. Kotowski, Jim Loughlin, Elizabeth Luck, Jackie Massett, Bruce A. McDermott, Roscoe Merritt, Constance Miller, Scott Newsome, Richard J. Pasqualini, Jr., Betty A. Prochaska, Pam Ryley, Jack Sebastian, Dana S. Semeraro, Joan Steinfeld, Irma Streeter, Mark Svencer, Archie C. Swindell, Lori A. Watrous and Ivy R. Williams*

Wednesday, December 14, 2011

7:30 PM

Groton Senior Center

### Regular Meeting

**A. CALL TO ORDER AND ROLL CALL BY TOWN CLERK**

**B. MOMENT OF SILENCE AND SALUTE TO THE FLAG**

**C. ORGANIZATION OF TWENTY-EIGHTH RTM**

**1. Administration of oath to all Representatives by Town Clerk**

**2. Adoption of Rules**

2011-0224 Adoption of RTM Rules

RESOLUTION APPROVING ADOPTION OF RULES & PROCEDURES OF THE TWENTY-SEVENTH RTM

BE IT RESOLVED, that the Rules and Procedures of the Twenty-seventh RTM are temporarily adopted as the Rules and Procedures of the Twenty-eighth RTM elected November 8, 2011.

**3. Election of Moderator**

**4. Oath of Office and presentation of gavel to Moderator**

**5. Brief recess to allow Moderator to review correspondence, etc.**

**D. APPROVAL OF MINUTES OF NOVEMBER 9, 2011**

**E. CITIZENS' PETITIONS**

This is the portion of the RTM agenda where the RTM welcomes comments from citizens. Each presentation should be limited to ten minutes or less, and citizens should, if possible, submit written comments. Presentations should be limited to matters pertinent to Groton. The Moderator, or members through the Moderator, shall ask questions only in order to clarify the speaker's presentation. Responses may be given by the Moderator and/or by the Town Manager. Citizens should make their presentations from the lectern and state their names and addresses for the record.

**F. APPOINTMENT OF TEMPORARY RULES & PROCEDURES COMMITTEE**

2011-0225 Appointment of Temporary Rules & Procedures Committee

APPOINTMENT OF TEMPORARY RULES & PROCEDURES COMMITTEE TO PREPARE RULES FOR THE TWENTY-EIGHTH RTM

The Moderator hereby appoints the following as a temporary Rules & Procedures Committee to

review and recommend Rules and Procedures for the Twenty-eighth RTM:

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_
5. \_\_\_\_\_

**G. RECEPTION OF COMMUNICATIONS**

**H. REPORT OF THE TOWN MANAGER**

**1. Financial report**

**2. Monthly briefing**

**I. REPORT OF THE SUPERINTENDENT OF SCHOOLS**

**J. COMMITTEE REPORTS**

**1. CONSOLIDATION - Chairman Pasqualini**

**2011-0184 Feasibility Study of Consolidation of Various Town &  
BOE Departments**

FEASIBILITY STUDY OF CONSOLIDATION OF TOWN & BOE HUMAN RESOURCES,  
INFORMATION TECHNOLOGY & FINANCE DEPARTMENTS

**Legislative History**

9/14/2011      Representative Town Meeting      Referred      RTM Consolidation Committee

*Rep. Pasqualini requested that the Moderator form a new committee with a primary mission to explore consolidation of the following Town and BOE departments: Human Resources, Information Technology and Finance.*

*The Moderator agreed that creation of a new committee is allowed by RTM rule 6.3 as long as it does not duplicate a standing committee. He stated that he will appoint a chair and asked for volunteers to contact him. He suggested that individuals from the RTM Finance and Education Committees be involved.*

**K. OTHER BUSINESS**

**1. Orientation**

**L. ADJOURNMENT**